DD/S&T# 2502-72

OCS-861-72

2 5 AUG 1972

MEMORANDUM FOR: Assistant Director for Liaison, Office of Finance

THROUGH : Deputy Director for Science and Technology

SUBJECT : Assistant Secretary of Defense, Manpower and
Reserve Affairs; Request for ADP Backup Support

1. Attached is a copy of a letter from Mr. Robert O. Groover, Manager ADP Resources, Office of the Assistant Secretary of Defense, requesting the use of OCS computers for backup when occasions may warrant.

2. OCS is prepared to provide this support on a reimbursable, time available basis. OCS personnel have met with Mr. Groover, made trial runs on some of his work, and discussed various details concerned with security and access to the Computer Center. The indications are that he will seldom require backup support, but I do not have any experience at this time on which to estimate the amount of reimbursement that might be involved. I will review the computer resources used in this activity at least quarterly and advise the Office of Finance when reimbursement is appropriate. Reimbursement funds received under this arrangement should be credited to Fan Account 3265-8000.

3. It is requested that an appropriate response be forwarded to Mr. Groover. A suggested draft is attached.

STATINTL

ILLEGIB

JOHN D. IAMS
Director of Computer Services

STATINTL

for

Deputy Director for Science and Technology

2 5 AUG 1972

Date

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1 - DD/S&T w/atts
2 - DD/S&T Reg w/atts
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1 - C/OPS/OCS w/atts
1 - OCS Registry w/atts
2 - O/D/OCS w/atts

STATINTL OCS/   (25 Aug 72)

STATINTL

DCS,# 818-72

ASSISTANT SECRETARY OF DEFENSE
WASHINGTON. D. C. 2030l

MANPOWER AND
RESERVE AFFAIRS

July 27, 1972

MEMORANDUM FOR THE DIRECTOR, OFFICE OF COMPUTER SERVICES,
CENTRAL INTELLIGENCE AGENCY

SUBJECT: ADP Support; Joint Task Analysis Support Program

Our primary ADP support for the above program is received from the
370-155 at Defense Supply Agency. Our utilization of that computer is
40 hours per week, subject to DSA workloads.

This effort presently supports the work of about 120 analysts in the
Navy, Marine Corps and Coast Guard, with an Army team now being
formed. We need an effective backup capability to which we can divert
a portion of our production workload on those occasions -- few we hope --
when our priorities conflict with DSA.

We would appreciate your assistance in effecting an arrangement whereby,
in such circumstances, portions of our work may be diverted to your
computer.

ROBERT O. GROOVER
Manager
ADP Resources

CIA Letterhead

Manager, ADP Resources
Manpower and Reserve Affairs
Assistant Secretary of Defense
Washington, D. C. 20301

Reference: Your Memorandum of 27 July 1972; Subject: ADP Support;
Joint Task Analysis Support Program

Dear Mr. Groover:

The Office of Computer Services, Central Intelligence Agency,

is prepared to provide you with ADP backup support on a time

available, reimbursable basis, effective immediately.

STATINTL

STATINTL [   ] IDS [   ] has been

assigned to assist you with procedural details concerned with

processing and accounting for your work.

For billing purposes, please advise the undersigned of the

appropriate addressee for submission of form SF 1080. My telephone

STATINTL number is IDS [   ]

Yours very truly,

[   ] STATINTL

Assistant Director for Liaison
Office of Finance

OCS-861-72
9 August 1972

MEMORANDUM FOR: Manager, ADP Resources, DOD

SUBJECT: ADP Support Joint Task Analysis
                    Support Program

REFERENCE: Your memo, same subject, dated
                    27 July 1972

1. This Office is prepared to offer backup facilities on a time available basis. Any cost to your Office will be reviewed after we have determined the levels of support provided.

STATINTL

2. Your project has been assigned the pseudo name [   ] and Project Code 611 to account for machine and programmer time. This must appear on all job cards for our accounting system.

STATINTL

3. [   ] has been assigned to aid you in your job setup, testing, and debugging under our operating system.

4. The following are some security guidelines:

    a. No disk packs may be removed from the Computer Center. A disk pack has been assigned for your internal use.

    b. Tapes may be taken in or out of the Computer Center provided output is on your tapes or new tapes from our Library. Special checking and accounting procedures are necessary.

    c. We will need sample print outputs from your jobs for use by our quality control personnel. These should be provided as soon as possible to insure smooth operation.

SUBJECT: ADP Support Joint Task Analysis Support Program

STATINTL

      d. Please notify ☐ as much in advance as possible so that she may arrange access to the Headquarters Building. In case of emergencies, particularly during nights and weekends, call the chief operator on IDS ☐

STATINTL

      3. If you encounter any problems, ☐ should be able to assist you. If I can be of further assistance, please feel free to call me.

STATINTL

☐

STATINTL

Deputy Chief
Operations Division

STATINTL cc: ☐

DRAFT

August 1972

MEMORANDUM FOR: Manager, ADP Resources, Manpower and Reserve

Affairs, Assistant Secretary of Defense

SUBJECT: ADP Support; Joint Task Analysis Support Program

REFERENCE: Your memo, same subject, dated 27 July 1972

1.   The Office of Computer Services, Central Intelligence Agency, is prepared to provide you with ADP backup support on a time available, reimbursable basis, effective immediately.

STATINTL

2.   Your project has been assigned the name [   ] and Project Code 611 to account for machine and programmer time. This must appear on all job cards for the Office of Computer Services.

STATINTL   3. [   ] has been assigned to aid you in your job setup, testing, and debugging under our operating system.

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SUBJECT: ADP Support; Joint Task Analysis Support Program

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STATINTL

call the chief computer operator on IDS [   ]

STATINTL [   ]

  5. For billing purposes, please advise the undersigned of the appropriate addressee for submittion of form SF 1080. My telephone

STATINTL number is IDS [   ]

STATINTL

[   ]

Assistant Director for Liaison
Office of Finance

Orig + 1 enclosed w/memo to Asst. Dir. f/Liaison, OF
 2 - Asst. Dir. F/Liaison, OF
 1 - DD/S&T
 2 - DD/S&T Reg.
 1 - OCS Reg.
 1 - C/AO/OCS
 2 - O/D/OCS

ASSISTANT SECRETARY OF DEFENSE
WASHINGTON, D. C. 20301

MANPOWER AND
RESERVE AFFAIRS

July 27, 1972

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CENTRAL INTELLIGENCE AGENCY

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ROBERT O. GROOVER
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ADP Resources